

# TERMS & CONDITIONS Catering off Site

Day, \_\_\_\_\_, Date \_\_\_\_\_ Estimate of Attendees \_\_\_\_\_

Start time: \_\_\_\_\_ Dine Time: \_\_\_\_\_ Event Concludes: \_\_\_\_\_

## Event Terms and Conditions

### TERMS & CONDITIONS

Steiny's requires a \$100 deposit at the time of signing this agreement to secure our services and it is non-refundable. We do not hold the catering date without the deposit.

Package prices are based upon minimum guest totals.

Final menu adjustments of any kind must be made fourteen (14) days prior to the event.

Final counts for all events are required seven (7) days prior to event with final payment. This needs to be scheduled with a catering manager. All events will include a 6% Michigan Sales tax and a 20% Service Fee.

Delivery Only Events: will incur delivery fees; fees to be determined by location.

Steiny's does offer an assortment of rental equipment from tents to tables, chairs and linens. All rentals must be finalized 21 days prior to event with full payment for rentals.

We accept payment from: American Express, Visa, Master Card or Discover Cards, Cash or Certified Checks.

Theft or damage to any of Steiny's equipment will be the sole responsibility of the person who signs this contract. You will be billed the full replacement cost of stolen or damaged property.

\_\_\_\_\_  
Client

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steiny's Representative

\_\_\_\_\_  
Date