

TERMS & CONDITIONS on site Banquet Hall

Day, _____, Date _____ Estimate of Attendees _____

Start time: _____ Dine Time: _____ Event Concludes: _____

Event Terms and Conditions

Minimum Requirement Times Food and Beverage Minimums/Room Rental /December

| | | | | |
|------------------------|----------------|-------|---------------------------|-------------|
| Monday -Friday Day | 8:00am-4:00pm | \$175 | food and beverage minimum | \$175 min |
| Saturday & Sunday Day | 10:00am-4:00pm | \$450 | food and beverage minimum | \$450 min |
| Monday- Thursday Night | 5:00pm-10:00pm | \$400 | food and beverage minimum | \$600 min |
| Friday Night | 5:00pm-12:00am | \$600 | food and beverage minimum | \$750 min |
| Saturday Night | 5:00pm-12:00am | \$750 | food and beverage minimum | \$1,000 min |
| Sunday Night | 5:00pm-10:00pm | \$300 | food and beverage minimum | \$300 min |

We do consider **ANY** beverage service going towards the minimums. \$100 per additional hour

Banquet Hall: we require a food and beverage minimum to secure the space; if the food and beverage minimum does not get met the difference will go to a room rental fee.
Room Rental Only Fees are the same fees as the food and beverage minimums listed above.

\$100 deposit to secure space; this must be paid upon reserving the specific date. We do not hold space without a deposit. The deposit is 100% non refundable.

Package prices are based upon minimum guest totals.

Final menu selections must be made **fourteen (14) days** prior to the event.

Final counts for all events are required **seven (7) days** prior to event with final payment upon conclusion of events. 6% Michigan Sales tax and a 20% Service Fee for all events

Steiny's does offer an assortment of audio visual equipment. However, these items must be secured at least (7) days prior to your event. If you have questions about equipment rental Contact our sales department (248) 453-5376 or email event-planner@comcast.net

We accept payment from: American Express, Visa, Master Card or Discover Cards, Cash or Certified Checks.

Theft or damage to any of Steiny's Restaurant or Steiny's Banquet Hall will be the sole responsibility of the person who signs this contract. You will be billed the full replacement cost of stolen or damaged property.

Absolutely no tape on walls.

~White ¼ Length Table Cloth Linen is included with all events. Full Length and Special colors are available for minimal fees; please ask for details or you may secure an outside vendor for this. There is a \$15 cake cutting fee and no need to bring plates, forks or napkins. Cakes are allowed only from a licensed baker. We must have a copy of receipt to allow any serving of cakes.

Client

Date

Steiny's Representative

Date